

Audit Committee – Action Plan

Agreed Action	Person Responsible	Target Date	Outcome / Progress
Briefing papers occasionally for Programme Centre : ~ Risk Management ~ Key projects and support areas	-	-	Keep on work plan as reminder
Following activities to be scheduled on work plan for 2012: Counter Fraud – next progress report to include: 1. Fighting Fraud Locally, National Fraud Authority 2. Working with the Economic Crime Unit			
Residential Orders & Regulation 38 payments update			
Completed Actions			

Audit Committee – Work Plan

Appendix B

11th June 2012	9th July 2012	24th September 2012	12th November 2012	
1. Head of Audit Annual Report 2011/12	1. Update counter fraud policy including Bribery Act	1. Internal Audit Progress Report	1. Annual Audit Letter – External Audit	
2. Counter Fraud Annual Report 2011/12	2 Draft Financial Statements 2011/12	2. Progress of Counter Fraud Plan	2. New External Audit Arrangements	
3. External Audit Progress Report	3 Schools Control Environment	3. Analysis of outstanding high recommendations	3. Compromise Agreements	
4. Register of Interests & Gifts and Hospitality	4. Review of Governance Arrangements and development of Annual Governance Statement 2012	4. Whistleblowing Annual Report	4. Regulation of Investigatory Powers Act (RIPA)	
5. Audit Committee Annual Report 2011/12	5. Review of effectiveness of system of Internal Audit	5. Risk Management - update		
6. Audit Committee Work Plan	6. Audit Committee Work Plan	6. Financial Statement Approval		
	Training in the morning and Committee in the afternoon	7. Combined Assurance Model – outcome report		

Audit Committee – Work Plan**Appendix B**

11th June 2012	9th July 2012	24th September 2012	12th November 2012	
		Audit Committee Work Plan	Audit Committee Work Plan	

Future Meeting dates:

28th January 2013

18th March 2013

22nd April 2013

24th June 2013

22nd July 2013

23rd September 2013

11th November 2013

16th December 2013